



## Divine Savior Holy Angels High School

### Divine Savior Holy Angels High School Mission Statement

Divine Savior Holy Angels High School (DSHA) is a Catholic college preparatory high school for young women that excels at developing the whole person. Sponsored by the Sisters of the Divine Savior and grounded in their mission to make known the goodness and kindness of Jesus Christ, we develop our students into capable young women of faith, heart and intellect who accept the gospel call to live lives that will make a difference.

**DSHA fulfills its mission as a** Catholic, Salvatorian institution through prayer and worship experiences, commitment to service, academic programming and co-curricular opportunities that provide young women with high standards, tools and choices to empower her to develop *The Qualities of a DSHA Graduate*.

**The educational experience of a DSHA student promotes her development as a confident and capable woman with the following qualities:**

- Believers
- Critical Thinkers
- Communicators
- Leaders

### Application for Faculty Position

Mail to:  
Principal  
Divine Savior Holy Angels  
4257 N. 100<sup>th</sup> Street  
Milwaukee, WI. 53222

Date: \_\_\_\_\_

Check one or both:

- Full-time position
- Part-time position

#### **PERSONAL INFORMATION** (Type or print)

Name \_\_\_\_\_  
(Last) (First) (Middle)

Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Telephone *Daytime* \_\_\_\_\_ *Evening* \_\_\_\_\_

E-mail address \_\_\_\_\_

Can you, if employed, submit verification of your legal right to work in the USA?  
Yes \_\_\_\_\_ No \_\_\_\_\_

\*Are you a practicing Roman Catholic or, if not, an active member of a religious community? Yes \_\_\_\_\_ No \_\_\_\_\_

\*What is your current parish or worship community? \_\_\_\_\_

\*Will you support and advance the teachings of the Church and moral demands of the Gospel, as articulated in the Catechism of the Catholic Church? Yes \_\_\_\_\_ No \_\_\_\_\_

\*Relevant to the Standards for Educators in Catholic Parishes established by the Wisconsin Catholic Conference

**POSITION DESIRED**

What type of position are you applying for? (teaching, student services, administration, campus ministry, coaching, etc.)

\_\_\_\_\_ Department \_\_\_\_\_

When are you available to interview? \_\_\_\_\_

When could you begin working at DSHA? \_\_\_\_\_

**Co-curricular preferences:** Check each of the following activities you desire to coach, moderate, or assist with:

Campus Ministry

- Freshman Retreat (one evening)
- Sophomore Retreat (one night)
- Senior Retreat (one night)
- Service Site Visitation
- Service Trip Chaperone
- Liturgical Ministry

Non-Athletic

- Club Moderator
- Mentoring
- Chaperone Dances
- International Trips
- Student Theater
- Forensics Coach
- School Publications
- Other \_\_\_\_\_

Athletic

- Basketball
- Cross Country
- Field Hockey
- Golf
- Ice Hockey
- Rugby
- Skiing
- Soccer
- Softball
- Swimming & Diving
- Tennis
- Track and Field
- Volleyball

**EDUCATION**

<b>NAME OF SCHOOL &amp; LOCATION</b> (Include high school, college, graduate school in order attended.)	<b>DATES</b>	<b>DEGREE</b> <b>DATE/TITLE</b>	<b>MAJOR</b> <b>FIELD</b>	<b>MINOR</b> <b>FIELD</b>
_____				
_____				
_____				
_____				
_____				
_____				

**Teaching or Professional Credential(s) held: (Title, State of Issuance, Type of Certification, i.e. Life, 5 years, initial educator). Please include the date issued and date of expiration.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TEACHING EXPERIENCE (please start with most recent):**

<b>NAME OF SCHOOL &amp; LOCATION</b>	<b>DATES</b>	<b>Duties or Subject/ Grades Taught</b>	<b>Principal or Supervisor's Name</b>
_____			
_____			
_____			

**OTHER WORK EXPERIENCE**

<b>NAME OF EMPLOYER &amp; LOCATION</b>	<b>DATES</b>	<b>Duties</b>	<b>Supervisor's Name</b>
_____			
_____			
_____			

**Application Data:**

Present salary: \_\_\_\_\_ Salary expected: \_\_\_\_\_

Have you ever had a credential or work license denied, suspended, or revoked? Yes \_\_\_\_ No \_\_\_\_

Have you ever been suspended, dismissed, or asked to resign from full-time employment?  
Yes \_\_\_\_ No \_\_\_\_

Have you ever been convicted of, or plead guilty to nolo contendere to, an offense (including felony, misdemeanor or municipal ordinance), or are you now subject to a pending criminal charge?

Yes \_\_\_\_ No \_\_\_\_

If yes, please describe in detail.

(Convictions or pending charges will be considered in the hiring process only to the extent they substantially relate to the circumstances of employment sought by the applicant.)

**REFERENCES**

List persons qualified to give information concerning your fitness for the position that you are seeking. Include principals and supervisors under whom you have taught.

1. \_\_\_\_\_  
(Name) (Phone)

\_\_\_\_\_  
(School/Company) (Position)

2. \_\_\_\_\_  
(Name) (Phone)

\_\_\_\_\_  
(School/Company) (Position)

3. \_\_\_\_\_  
(Name) (Phone)

\_\_\_\_\_  
(School/Company) (Position)

**ESSAY**

On a separate page please write an essay responding to the following question:

Reflecting on the school's mission, how could you contribute to advancing the mission of DSHA? Include any information that you believe would assist us in arriving at a true understanding of your qualifications.

**ADDITIONAL INSTRUCTIONS**

With this application and essay, include your resume or curriculum vitae. Highlight any volunteer experiences. Include copies of all of your university and college transcripts. Unofficial transcripts are acceptable to send with this application. Candidates who are asked to interview must provide official transcripts at the time of the interview.

If an opening in your field of expertise should occur, DSHA will contact you to schedule an interview.

**Declaration**

I hereby declare the information provided by me in this Application for Employment is true, correct and complete to the best of my knowledge. I understand that if employed, any misstatement or omission of fact on this application shall be considered cause for dismissal.

I understand that, consistent with State regulation, I may be required to submit to, or provide evidence of, tuberculin testing and/or chest X-rays, and be declared free of such disease by qualified medical personnel. I further consent to a drug screening, if requested, during the course of my employment.

I understand that an investigation may be made of my employment, and personal history to arrive at an employment decision. I hereby release from all liability or responsibility, all persons, schools, companies furnishing such information. I understand that only job-related information will be used in the evaluation of my qualification for any position for which I am considered.

I understand and agree that, if hired, Divine Savior Holy Angels High School shall have the right during my time of employment or after my termination of service, to furnish information to other prospective employers regarding my employment including information contained in this application.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature